CITIZENS’ OVERSIGHT COMMITTEE
BOND MEASURE I
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

Minutes of the Tuesday, November 6, 2012 Meeting
Allan Hancock College, Santa Maria Campus

Committee Members Present:
John Everett, Support Organization Representative
Donovan Hamsher, Student Representative
Mario Juarez, Business Organization Representative
Abraham Melendrez, Student Representative
Lisa Nissinen-Harlow, Community At Large Representative
Shirleen Sladek, Senior Organization Representative
Rick Velasco, Taxpayer Association Representative
Kenneth Wolf, Community At Large Representative

Committee Members Absent:
None

Staff Members Present:
Elizabeth A. Miller, Interim Superintendent/President
Rebecca Alario, Interim Vice President, Student Affairs & College Communications
Felix Hernandez Jr., Vice President, Facilities & Operations
Luis P. Sanchez, Assoc. Supt./V.P., Academic Affairs
Carol Van Name, Director, Information Technology Services
Melinda Martinez, Executive Secretary to the Supt./President

Guests:
None

1. Call to Order/Introductions
Dr. Elizabeth Miller called the meeting to order at 4:07 p.m.
Committee member introductions were made. Three new committee members were welcomed to the committee: Donovan Hamsher, Lisa Harlow, and Kenneth Wolf.

2. Elect a Chair/Vice Chair
Mr. Rick Velasco nominated Mr. Mario Juarez as chair of the Citizens’ Oversight Committee, Ms. Shirleen Sladek seconded the nomination. All approved. Mr. Mario Juarez was elected the new chair of the Citizens’ Oversight Committee.

Mr. John Everett nominated Mr. Rick Velasco as vice chair of the Citizens’ Oversight Committee, Mr. Kenneth Wolf seconded the nomination. All approved. Mr. Rick Velasco was elected the new vice chair of the Citizens’ Oversight Committee.

Chair Mario Juarez proceeded to lead the meeting.

3. Public Comment
There were no public comments.

4. Approval of Minutes of the August 7, 2012 Meeting
On a motion by John Everett, seconded by Rick Velasco, the minutes were approved as submitted.

5. Orientation/Bylaws
Dr. Elizabeth Miller gave a brief orientation to the new members and reviewed materials including the COC bylaws. She thanked them for their involvement, and advised them to contact Rebecca Alario or Melinda Martinez with any questions.
6. Budget Presentation

Dr. Elizabeth Miller reviewed the financial statement report, as of September 30. Bond Series C has been issued under $39M, combined with the other series, will give enough cash to complete projects. She provided a narrative of sales of the bond, including how much interest the bonds have earned. As of June 30, bonds have earned $6.9M in interest. Dr. Miller stated she estimated getting $250K in interest for this series of bonds.

The cash balance is $79M. Dr. Miller continued to review the quarterly financial statement reports and offered to respond to any questions.

7. Summary Reports for the Period July 1 - September 30, 2012

A. Technology Program

Ms. Carol Van Name presented a technology update to the committee. She reported that the IFAS HR/Payroll has made progress and they are continuing to add employee payroll and benefit information, and run payroll test runs. They are developing training guides for Position Request workflow. Next quarter, they will continue testing IFAS payroll and develop launch plan for Position Request workflow.

Ms. Van Name announced the Polaris Library System is replacing the old Voyager System. The library page is the most visited page on the AHC public website.

TAC recommended 39 projects for close to $540K. Next quarter, TAC is considering purchasing student computers for testing center, Math lab, and UTC. Smart podium for Children’s Center and laptops for advanced Film class students.

VOIP Update: All locations except VAFB were on VoIP as of August 15. She described enhanced 911 features to the group. Next quarter, ITS will implement the remaining services such as paging, speech recognition, and fax server.

Lastly, Ms. Van Name reported that they will be installing copper wire in exiting conduit and new conduit. On July 17, it was awarded to Quintron Systems. Construction is expected to start in October and complete the project by December 2012.

B. Facilities Update: Childcare Center Addition

Mr. Felix Hernandez gave a presentation on the Industrial Technology and Athletic Fields. The baseball fields are scheduled to be ready January 9, 2013. The IT building construction has started with an expected completion date of March 2014. The football field/track is expected to be completed by July 2013. Mr. Hernandez shared a photo presentation of the progression of construction and renderings of the future IT project.
8. Committee Members’ Comments  
   Dr. Elizabeth Miller commented that the bond money is really transforming the projects. Allan Hancock College will be a different place when construction fences come down.

   Mr. Rick Velasco thanked Mr. Hernandez for the Child Care Center tour last meeting.

   Mr. Mario Juarez told the new members that they are joining a great group. They are changing the face of the college and can be proud of for future generations.

9. Adjournment  
   On a motion by Mr. John Everett, seconded by Ms. Shirleen Sladek, Chair Mario Juarez adjourned the meeting at 4:58 p.m. The next meeting will be February 2013 at the Santa Maria Campus.