CITIZENS’ OVERSIGHT COMMITTEE
BOND MEASURE I
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

Minutes of the Tuesday, May 7, 2013 Meeting
Allan Hancock College, Santa Maria Campus

Committee Members Present:
Camerron Barlow, Student Representative
John Everett, Support Organization Representative
Donovan Hamsher, Student Representative
Mario Juarez, Business Organization Representative
Lisa Nissinen-Harlow, Community At Large Representative
Shirleen Sladek, Senior Organization Representative
Kenneth Wolf, Community At Large Representative

Committee Members Absent:
Rick Velasco, Taxpayer Association Representative

Staff Members Present:
Elizabeth A. Miller, Interim Superintendent/President
Rebecca Alarcio, Interim Vice President, Student Affairs & College Communications
Felix Hernandez, Vice President, Facilities & Operations
Melinda Martinez, Exec. Secretary to the Supt./President
Luis P. Sanchez, Associate Superintendent/Vice President, Academic Affairs
Carol Van Name, Director, Information Technology Services

Guests:
Gilbert Rocha, Steinberg Architects
Chris Young, Kitchell

1. Call to Order
Chair Mario Juarez called the meeting to order at 4:03 p.m.

2. Public Comment
There were no public comments.

3. Adjourn to attend One Stop Student Services Center Tour
This item was postponed until the end of the meeting after adjournment.

4. Reconvene to meeting
Not applicable due to agenda item 3 being postponed.

5. New COC Member:
Camerron Barlow
Chair Mario Juarez introduced and welcomed Camerron Barlow, Student Representative to the Citizens’ Oversight Committee.

6. Approval of Minutes of the February 5, 2013 Meeting
On a motion by Shirleen Sladek, seconded by John Everett, the Citizens’ Oversight Committee unanimously approved the minutes from February 5, 2013 as submitted.

7. Budget Presentation
   a. Financial Report through the period ending March 31, 2013
Dr. Elizabeth Miller reviewed the quarterly financial statement report in detail, as of March 31, 2013. She reported that Bond Series A, B, and C have already been issued and another smaller issuance of about $8M may occur in the fall.

Dr. Miller said that $137M has been issued, $7M has been generated in interest income to support and enhance the bond projects. She also pointed out that the Cash Flow Report had a balance of $46,254,404 as of the end of the reporting period which is anticipated to be exhausted by November/December, thus the need for another bond issuance. Dr. Miller offered to respond to questions.
8. Summary Reports for the Period January 1 – March 31, 2013
   a. Technology Program
   Ms. Carol Van Name presented a technology update to the committee. She reported that they have completed the definition of database tables for IFAS payroll extract. Next quarter, they will complete coding of IFAS payroll extract logic.

   TAC recommended 34 projects for close to $210K including 5 computers and a laptop for the Children’s Center, 17 iPads with carrying cases for English classes, copier for the Business department, mobile Hancock website templates and pages, 20 wireless access points and licenses, web content management system advanced training, DNC system for machine/manufacturing technology, 2 iClicker classroom sets, and Banner professional services/training.

   Ms. Van Name shared a photo of the 1st Place winners of the 2013 Manufacturers’ Challenge who won for their design and creation of Chess Games. She also shared a photo of the Turning Technologies Response Unit which will be utilized in classrooms for students to respond to questions by selecting their answer on a remote, which provides the instructor instant compilation of student responses.

   Ms. Van Name shared the new Banner Student Schedule and pointed out updated features such as the instructor contact information, the link to the Bookstore to get the calculation of cost for textbooks of the classes registered for, and an attendance reminder.

   Next Quarter TAC is considering purchasing hardware for IFAS upgrade to ONESolution, Software licenses for new ONESolution modules: Applicant Online, Professional Development, Personnel Action, Grants Management, and Student lab computers.

   Ms. Van Name reported progress on the VOIP Telephone Project including the emergency paging test which was held on March 21. Next quarter, the speech recognition feature is scheduled to go live on April 23 and the test of 911 location information will begin on May 8.

   She reported the Copper Cable Upgrade Project installed new copper wire in existing and new conduit and punch list items were completed January 2013.

   b. Facilities Update
   Gilbert Rocha of Steinberg Architects presented a preliminary power point prior to the tour which demonstrated photos of the project progression of the One Stop Student Services Center and offered to respond to any questions.
9. Committee Members’ Comments
   None

10. Adjournment
    On a motion by Cameron Barlow, seconded by John Everett, the meeting was adjourned at 4:50 p.m. by Chair Mario Juarez. After the adjournment, members participated in a tour of the One Stop Student Services Center construction site. The next meeting will be August 6, 2013 at the Santa Maria campus.