CITIZENS’ OVERSIGHT COMMITTEE
BOND MEASURE I
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

Minutes of the Tuesday, November 2, 2010 Meeting
Allan Hancock College, Building B Captain’s Room

Committee Members Present:
Erik Frost, Community At Large Representative
Mario Juarez, Support Organization Representative
Vera Mae LaCuesta, Student Representative
Tony Ly, Student Representative
Hugh J. Rafferty, Taxpayer Association Representative
Shirleen Sladek, Senior Organization Representative

Committee Members Absent:
John Everett, Business Organization Representative
Rick Velasco, Community At Large Representative

1. Call to Order
Dr. Ortiz called the meeting to order at 4:01 p.m.

2. Elect a Chair/Vice Chair
Dr. Ortiz explained the chair and co-chair are elected by the committee members. Erik Frost nominated Hugh Rafferty as chair. Mr. Rafferty accepted the nomination and the committee unanimously approved. Mr. Rafferty nominated Erik Frost as co-chair. Mr. Frost accepted the nomination and the committee unanimously approved. The meeting was paused for a photo opportunity with the new Citizens’ Oversight Committee members.

3. Public Comment
No public comments were made.
Chair Rafferty commented that Joannie Jamieson and Terry Dworaczyk would like to be informed and continue to attend meetings as non-voting committee members. Rebecca responded the meetings were open to the public and all meeting materials were available online. She also noted that materials would be forwarded to them.

4. Approval of Minutes of the August 3, 2010 Meeting
Chair Rafferty noted there were not enough members present from the last meeting to approve the minutes. The minutes were not approved due to lack of quorum. Chair Rafferty led introductions around the table.

5. Orientation/Bylaws
Dr. Ortiz reviewed the committee bylaws and explained the oversight committee is required when a bond passes based on prop 39 stipulations. The Measure I Bond passed in 2006. Dr. Ortiz explained part of the committee’s duty is to be public representatives and reviewed their functions as members. He also referenced page 2 of the bylaws which gave a list of responsibilities of which the committee members are not responsible. Dr. Ortiz reviewed criteria for membership and explained why some represent different constituencies. Each COC member will need to complete a conflict of interest statement. Lastly, Dr. Ortiz referenced the ethics policy attached to the bylaws for members review.

Ms. Van Name presented a four-year summary report of technology project highlights, including SunGard Banner student system, IFAS financial/HR system, and the myHancock staff and student portal. She presented a demonstration of the student view of myHancock and explained the advantages of using the online system. She noted everything is online except for parking. An upcoming enhancement will include e-check and debit card payments online. Ms. Van Name explained that technology modernization has been funded $1,180,000 each year for ten years for upgrades and modernization. The technology advisory committee (TAC) makes recommendations for purchases for modernization projects and those recommendations are considered for approval by Dr. Ortiz and Dr. Miller. Modernization funds rollover every year and she hopes to stretch the funds out as long as possible past the ten years. Next quarter TAC is considering purchasing Plato licenses for self-paced Math-English lessons, and a Library copier. Other requests are under review.

Facilities: Capital and Schedule Maintenance Program

Mr. Hernandez presented a four-year summary of milestones from 2006 when voters passed the bond, to selection of architects and construction management firms, and through plan development for the Student Services Center, Public Safety Complex, Childcare Center, Fine Arts Complex and Industrial Technology and reviewed the master plan with the new committee members. The Public Safety and Childcare centers are anticipated to start construction in the spring.

Ms. Van Name elaborated on the VOIP and underground utilities indicating the infrastructure has been brought in, the next step is to put in the equipment.

7. Budget Presentation

Budget Presentation

Dr. Miller gave an overview and status report on the $180M in obligation bonds. Thus far, $68M has been issued in “A” bonds, $30M has been issued in “B” bonds and $82M have yet to be issued. Dr. Miller explained the generation of interest income and reviewed the income statement for the period of July 1 – Sept. 30.

8. Committee Members’ Comments

Chair Rafferty thanked the committee for putting their confidence in him as the new chair and noted Mr. Rick Velasco was unable to attend for medical reasons.

Dr. Ortiz encouraged the committee members to review the information in the binder and noted on some occasions there will be tours of construction and facilities.

9. Adjournment

Shirleen Sladek motioned to adjourn the meeting. Erik Frost seconded the motion. The meeting was adjourned at 5:30 pm.