CITIZENS’ OVERSIGHT COMMITTEE
BOND MEASURE I
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

Minutes of the Tuesday, May 3, 2011 Meeting
Allan Hancock College, Building B Captain’s Room

Committee Members Present:
John Everett, Business Organization Representative
Erik Frost, Community At Large Representative
Vera Mae LaCuesta, Student Representative
Tony Ly, Student Representative
Hugh J. Rafferty, Taxpayer Association Representative
Shirleen Sladek, Senior Organization Representative

Committee Members Absent:
Mario Juarez, Support Organization Representative
Rick Velasco, Community At Large Representative

1. Call to Order by the Chair
Dr. Rafferty called the meeting to order at 4:04 p.m.

2. Public Comment
There were no public comments.

3. Approval of Minutes of the February 1, 2011 Meeting
On a motion by Mr. John Everett, seconded by Mr. Erik Frost, the minutes were approved as submitted.

4. Distribution of COC Annual Report
Dr. Rafferty reported he presented the Citizens’ Oversight Committee Annual Report to the Board of Trustees on March 15, 2011. He thanked the committee and staff for all of their work.

5. Distribution of Audit Report and Budget Presentation
Financial Report through the Period ending March 31, 2011
Dr. Miller reviewed the audit report ending June 30, 2010 and pointed out the audit letter on page 3 which stated the financial statements are in conformity. She also noted page 10 regarding internal controls and pointed out they did not identify any deficiencies over financial reporting. The auditors noted no findings with the fund that we manage bond dollars in. Overall, the audit report stated we were in compliance. There were no questions on the audit report from the members.

Dr. Miller also reviewed the quarterly financial statements as of March 31, 2011. As of March 31, 2011, $48,754,330 has been spent. She reviewed the cash flow report and noted at the time of the report, there was $56,287,364 available to us.

Dr. Miller concluded her report and offered to respond to any questions. There were no questions on the financial statements from the members.

Technology Program
Ms. Van Name presented an update on technology. Beginning with the Phoenix Project, she reported the progress made on the IFAS/HR. In March, the Banner (student) system was coded for students to reset their own passwords, and students can now also obtain their 1098T forms online which saves the district money on printing and postage. They are also conducting tests
According to the document, the Banner 8.4 version is currently being used. Looking ahead to the next quarter with IFAS/HR, they will be rolling over ethnicity/race data and employee leave data from the mainframe and creating IFAS workflow reports such as PAR/NE. Also upcoming, Blackboard will have a sign-in from myHancock, Banner will be upgraded to version 8.4 and they will be working on creating a Spanish application.

The TAC committee approved 70 projects for $360,000 and in the summer, seven classrooms will have smart room presentation systems installed.

The Solvang Center computer lab is hoping to be completed this summer in time for use in the fall semester. Currently, equipment and furniture still need to be purchased for this project.

Facilities: Children’s Center

Mr. Hernandez presented a power point on the Children’s Center project, demonstrated where the Children’s Center will go on the Facilities Master Site Plan, and discussed phasing options. He explained the bids need to be in by May 26, 2011 for this project and he hopes to send it to the board for approval in June. This is an 18 month project and the anticipated completion date will be fall 2012.

7. Committee Members’ Comments

Dr. Rafferty expressed his appreciation for the work that the Citizens’ Oversight Committee and Allan Hancock College staff have done.

Dr. Ortiz echoed Dr. Rafferty’s sentiments and also announced that Allan Hancock College has been recognized by President Obama as one of the top five community college institutions of California. This recognition puts Hancock College in a position to compete for funding and receive more recognition.

Ms. Alarcio asked the committee members if there was any project or topic in particular which they would like to have presented at a future meeting. Dr. Ortiz noted there is a special projects workshop with the Board of Trustees tomorrow and there may be an update by the next COC meeting. It was suggested by Dr. Rafferty to have a future meeting in Lompoc and get a tour of the Public Safety Complex project.

There were no other comments.

8. Adjournment

Mr. Everett motioned to adjourn the meeting. Ms. Sladek seconded the motion. The meeting was adjourned at 4:56 p.m.